**MEMO FOR FOREIGN SFEDU STUDENTS**

1. You must notify the university about the entry date at least 10 days prior to the entry to Russia via the email to migration@sfedu.ru.

Along with the notification, you must submit:

- scanned copies of a passport (pages 1-2, Visa)

- the information regarding the place of the border crossing

1. Upon entering the Russian Federation, every foreign citizen **MUST GET A MIGRATION CARD AT THE BORDER CONTROL, MARK THE "EDUCATION" COLUMN AND CARRY IT DURING THE WHOLE PERIOD OF STAY IN THE RUSSIAN FEDERATION.**
2. To sign a tenancy contract with **SFEDU dormitory** please visit the Department of Organization and Control of Housing Provision located at:

**for Rostov-on-Don –** 21M, Zorge St. (Зорге), dorm 9b, office 143

**for Taganrog –**15, Dobrolubovsky Ln. (Добролюбовский), dorm 2

The required documents:

- a passport

- an acceptance letter (can be found here: <https://sfedu.ru/www/stat_pages22.show?p=WTS/main/M>)

- 4 photos 3x4 cm

- the note from the medical center

- a copy of insurance certificate if you have one (can be obtained in Russia)

- a 6 months accommodation payment receipt (14500 rubles); ATMs can be found on campus at 21, Zorge St. (Зорге 21), buildings 6v and 8b (6В and 8Б)

**Medical services of the Department of Organization and Control of Housing Provision**

You can get an insurance certificate in the medical center located at:

**for Rostov-on-Don –** 28/2, Zorge St. (Зорге), dorm 5a, office 3 (9am – 3pm)

**for Taganrog –**15, Dobrolubovsky Ln. (Добролюбовский), dorm 2

The insurance certificate cost varies between 3000-3500 rubles.

You **must get a medical clearance** in the medical center in order to check in the dormitory

The documents required to get a medical clearance:

1. The copies of:

- a passport (obligatory)

- a valid insurance certificate (if you have one)

2. A copy of the vaccination record since the day of birth till present (obligatory)

3. For the CIS first year students – a copy of the 086/У note (All the health tests and examinations can be taken in Rostov-on-Don or Taganrog for free)

4. The medical test results of:

-HIV

-Hepatitis B, C

-syphilis

-fluorography examination

-tapeworm stool test

-malaria blood test

Upon arrival at the place of study, you must immediately submit documentation for **migration registration** to the SFEDU migration service offices located at:

**for Rostov-on-Don –** 21, Zorge st. (Зорге), dorm 9b, office 138

**for Taganrog –** 17/1, Petrovskaya st. (Петровская), dorm 6, office 106.

**This includes:**

**STUDENTS FROM FORMER SOVIET STATES (no visa required)** must bring the scanned copies of their passport and the migration card to the SFEDU migration service office within the next day after the arrival excluding Saturdays/Sundays and public holidays.

**STUDENTS FROM OTHER COUNTRIES** must bring to the SFEDU migration service offices within the next day after arrival excluding Saturdays/Sundays and public holidays:

1. 4 scanned copies of all passport pages except blank ones
2. 4 scanned copies of the migration card
3. 4 photos – dimensions: 3x4 (cm)

**STUDENTS FROM OTHER COUNTRIES must submit the following documents for a multi-entry student visa at least 45 days before the single-entry student visa expires:**

1. All passport pages with the available marks
2. Copy and original of migration card
3. Registration with initial migration registration
4. The scanned copies of all passport pages except blank ones
5. The copies of the migration card and the migration registration
6. Two photos (3х4 cm)
7. Sberbank receipt for the state fee of 1600 rubles
8. The insurance certificate valid in Rostov region

**Travelling is forbidden during the review of a multi-entry student visa application.**

1. **Obligatory dactylographic and medical examination[[1]](#footnote-1)**

**Upon arrival at the university, foreign students must visit the International Student Assistance Department located at: 21M, Zorge St. (Зорге), dorm 9b, office 111 and sign the dactylographic examination form.**

**Within 90 days after crossing the border** a foreign student has to:

1. Pass the medical examination at: Rostov-on-Don, 31, Taganrogskaya St. (Таганрогская); (entrance from the back, 32, Tashkentskaya St). Expenses are not covered; examination costs are regulated by the clinic. Examinations are taken once per year and once per each crossing the border.

2. Undergo the dactylographic examination at a local police office near your temporary residential address. The procedure is free of charge.

If you do not comply with the aforementioned procedures within 90 days, your stay in the Russian Federation will be shortened. Breaking the migration law is a cause for termination of the education contract.

**International Student Assistance Department:** migration@sfedu.ru, tcenter@sfedu.ru, <https://vk.com/unisfedu>

Rostov-on-Don: +7 (906) 414-45-77, +7 (863) 218-40-00 ext. 11664, 10369, 10375, 10366

Taganrog: +7 (918) 510-35-57

**Department of Organization and Control of Housing Provision**: campus@sfedu.ru

Rostov-on-Don: 8 (863) 218-40-00 ext. 10031, 10133, 14032, 10373.

Taganrog: 8 (8634) 68-30-76

1. *In accordance with the Federal law of July 1, 2021 №274-ФЗ foreign citizens visiting Russian Federation after December 12, 2021 for more than 90 days must undergo dactylography registration, be photographed, and examined medically in specially designed facilities.* [↑](#footnote-ref-1)